

# Making an Audit Report

In an Audit Report you can log all the activities regarding video creation, deletion and access of the users of your choice. Making an audit log should be enabled in the settings and your user role should allow audit reporting (Technician).

1. Click the menu button and choose **Audit Report**.
  2. Choose for what period, what user and what location you want to make a report.
  3. Select a destination folder to store the report and click **Export**.
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