

# Change the annotator

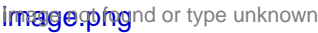
## aim

To assign the role of session annotator to another user, for instance, a colleague or one of your students.

## prerequisites

- Your license includes the Annotation Module.
- You created the session or received session ownership or you are a Technician or Administrator.

## procedure

1. Open the **Sessions** tab to view the list of all the sessions.
2. Right-click the appropriate session and select **Change annotator**.  
The screenshot shows a small dialog box with a title bar. It contains a text input field with the placeholder text "Search for user or type unknown". Below the input field is a list of user names. One name is highlighted in blue. At the bottom of the dialog, there are two buttons: "OK" and "Cancel".
3. From the drop-down list select the name of the person who you want to assign the role of annotator to and click **OK**. By default, the person who recorded the session is the annotator.

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Revision #2

Created 15 January 2024 11:38:50

Updated 8 March 2024 16:37:17